



EXTERNAL JOB POSTING

Manufacturing Accounting Analyst

Reports to: Corporate Controller **Dept:** Accounting
FLSA Status: Exempt **Full-Time**

Job Summary: The Manufacturing Accounting Analyst aids the Corporate Controller and provides financial support, detail, and analysis to the manufacturing division.

Duties & Responsibilities: The Manufacturing Accounting Analyst is responsible for creating accurate and timely financial analysis for McFarlane Mfg. Co., Inc.'s Manufacturing Division.

Specifically:

1. Consolidate and analyze financial data, considering company-wide and manufacturing divisional goals; develop financial models, identify trends and recommend actions based on this analysis.
2. Participate in daily, weekly, monthly, or annual planning process as appropriate, working with General Manager and Controller in developing budget and metrics.
3. Responsible for completion of all accounting entries for Ag Mfg and Structural departments; requiring a full understanding of how entries are made and for what reason; watching for discrepancies in info received from division.
4. Analyzes expenses and cost transactions; ensures that transactions are recorded accurately and assigned to the appropriate projects and departments.
5. Provides detailed financial analysis and reports of expenses, includes breakdowns of project costs, forecasts of remaining expenses, and opportunities to increase efficiency.
6. Drive the year end physical inventory counting and reconciling process.
7. Responsible for account reconciliations of all related inventory and balance sheet accounts for Manufacturing Division.
8. Facilitate special projects while maintaining deadlines on monthly/annual items.
9. Maintain a favorable working relationship with all other McFarlane employees to foster and promote a cooperative working culture conducive to maximum employee morale, productivity, efficiency/ effectiveness, and profitability.
10. Keeps Corporate Controller and/or General Manager fully informed of all problems or unusual matters of significance and takes prompt corrective action where necessary or suggests alternative courses of action which may be taken.
11. Performs all duties and responsibilities in a timely and effective manner in accordance with established company policies to achieve the overall objectives of this leadership position.
12. Other duties as assigned.
13. Regular attendance is an essential function of this role.

Education & Experience/ Skills & Abilities:

- Minimum Associates Degree in Business or Accounting; Bachelor's Degree preferred.
- Working knowledge and understanding of Generally Accepted Accounting Principles.
- Prior experience of project accounting preferred; minimal understanding required.
- Solid understanding of financial statements.
- Strong problem solving / analytical skills.
- Strong critical thinker, with ability to make decisions and think strategically.
- Proficient in spreadsheets and other financial applications.
- Strong leadership skills, with ability to act as cross-departmental team player/leader.
- Effective time management and prioritization skills with ability to manage multiple projects simultaneously.

Physical Demands: While performing the duties of this job, the employee is regularly required to talk or hear. The employee is required to stand; walk; use hands and fingers on number keypad; and reach with hands and arms. Proper lifting techniques are required when moving paper files; may be required to lift 10 lbs. This job operates in a clerical, office setting and routinely uses standard office equipment such as computers, phones, calculators, and photocopiers. This is a largely sedentary role. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Compensation based upon experience. Full time employees are eligible to receive a competitive benefits package which includes group health, dental, vision, life and disability insurances, 401k with match, Paid Time Off and more! To be considered for this opportunity, please complete an online application at www.mcfarlanefg.com; apply in person at McFarlanes', 780 Carolina Street, Sauk City, WI; or email resume to HR@mcfarlanemfg.com